

Supplier Account Information - self disclosure

Supplier – Nr.

Company:						
Street / POB						
Zip-Code / City						
Country:						
Customer No. at supplier:						
	<input type="checkbox"/>	producer	<input type="checkbox"/>	retailer		
Contact person:						
Department						
Phone / Telefax:						
Email:						
Homepage:						
QM – Agent:						
Phone / Telefax:						
Email:						
EM – Agent:						
Phone / Telefax:						
Email:						
Capacity utilisation / labour time: (check all that apply)	<input type="checkbox"/>	1 – shift	<input type="checkbox"/>	2 – shift	<input type="checkbox"/>	3 - shift
Main customer:						

Term of payment:	21 Days 3 %, 30 Days net*
Delivery term:	Free house incl. packing, labelling, paletting*
*Discrepancies only with written justification and subject to agreement from Bossard Deutschland GmbH	

Bank name & full adress:	
IBAN:	
Account No.	
Swift Code:	

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Number of employees (last 3 years)		
Year	Employees	How many in Quality Assurance(QS)?

Annual turnover (last 3 years)			
Year	Total turnover	Portion in exports?	Portion in Automotive?

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Dear supplier, please answer following questions with regard to the products/instruments you will deliver to us.

If your company is already accredited, a copy of the Certificate of Accreditation will be sufficient.

Is the company accredited ? yes no

A. If yes, please mark:

<input type="checkbox"/> ISO 9001	<input type="checkbox"/> ISO 14001	<input type="checkbox"/> EOQ
<input type="checkbox"/> VDA- ...	<input type="checkbox"/> QS 9000	<input type="checkbox"/> FDA
<input type="checkbox"/> Microsoft	<input type="checkbox"/> ISO / TS 16949	others:

Certificate see enclosure (Please enclose copies of all Certificates of Accreditation)

Certificate	Certificate Registration No.	Date of Certificate	Valid until

If there are no existing Certificates of Accreditation, please specify which norms and terms, and as the case may be, specifications apply to the above mentioned requirements. (Please enclose all copies)

When necessary, please see enclosure for Certificate(s) of Accreditation.

B. If no, please answer :

Is another type of certification planned ? yes no

If yes, according to which norm ?

If yes, please enclose proof of the status of the certification process.

Would you consent to an audit? yes no

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If certification is planned, please answer following questions:

Do you have a quality handbook (If yes, please enclose) ? yes no

Do you have a description of the Management Responsibility (if yes, please enclose)? yes no

Please note: If there is no certification planned and no system described, Ferdinand Gross requires a complete system audit according to VDA 6 before a final decision is reached.

Which quality saving measures do you currently use (please list)?:

QM Are final inspections conducted and on file? yes no

QM Do you make and record controls with ISO-accredited techniques? yes no

QM Do you record and evaluate technical complaints? yes no

QM Do you have a deadline monitoring system? yes no

QM Do you inform your customers in case of a deadline shift? yes no

QM Since when has your company been working in this industry? Year

QM Can your employees handle matters regarding QM / IT / network techniques?
e.g. risk analysis / FMEA / network planning / risk management yes no

QM When were the last Qualification Measures of the company's personnel?
(Please enclose proof of qualifications) Year

QM Do you have your own independently-running energy source? yes no

EM Do you handle and record use of hazardous materials? yes no

EM Do you control and evaluate your Environment Management system regularly? yes no

EM Do you have a EM agent? yes no

EM Do you have a EM handbook? yes no

EM Do you have environment controls in your manufacturing sequence? yes no

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EM	Do you have regulations regarding damage caused to the environment?	<input type="checkbox"/>	yes	no	<input type="checkbox"/>
EM	Do you have documented reports about energy consumption and waste accumulation ?	<input type="checkbox"/>	yes	no	<input type="checkbox"/>
EM	Do you have a company-wide waste control concept?	<input type="checkbox"/>	yes	no	<input type="checkbox"/>
EM	Do you regularly train and update your employees about environmental issues?	<input type="checkbox"/>	yes	no	<input type="checkbox"/>

Do you have product liability insurance ?		<input type="checkbox"/>	yes	no	<input type="checkbox"/>
What is the limit of indemnity (please list in €uro) ?					
In case of consequential damage:	<input type="text"/>	€			
In case of bodily injury:	<input type="text"/>	€			
In case of a recall?	<input type="text"/>	€			
Is your product insurance also valid for the US market ?		<input type="checkbox"/>	yes	no	<input type="checkbox"/>
Do employees understand your company's general rules regarding product liability ?		<input type="checkbox"/>	yes	no	<input type="checkbox"/>
Do you have a contingency plan and/or a procedure for handling recalls?		<input type="checkbox"/>	yes	no	<input type="checkbox"/>

We hereby confirm the truthfulness and accuracy of this information:	
City, Date	Authorised signature, supplier

enclosure: Bossard Deutschland GmbH – Shipping and Packing Policies
 Long term suppliers' declaration for products having preferential origin status